

Colchester and Parks Recreation

MEETING MINUTES
Colchester Parks & Recreation Commission
December 2, 2013, 7:00p.m.
Town Hall – Meeting Room 2

RECEIVED
COLCHESTER, CT
2013 DEC - 3 PM 12: 53
NANCY A. GRAY
TOWN CLERK
Nancy A. Gray

Members Present: S. O’Leary, N. Kaplan, L. Dimock, T. Loskant, D. O’Brien and L. Stephenson
Members Absent: E. Kundahl, C. Ferrante, K. Moody and M. Kennedy
Others Present: Anita Pizzutiello, Paula McDowell, Ryan Blessing and Civic Students

1. **Call to Order**

Chairman O’Leary called the December 2, 2013 meeting to order at 7:03 p.m.

2. **Additions to Agenda**

None

3. **Citizen’s Comments**

None

4. **Acceptance of Minutes: Nov. 4, 2013**

T. Loskant **MOTIONED** to approve the minutes with the addition to item #4, “pursue the possibility of keeping the outfield open and closing the infield.” **SECONDED** by N. Kaplan. L. Stephenson abstained. All other members present voted in favor, **MOTION CARRIED.**

5. **Reading of Correspondence**

Chairman O’Leary stated he received a response from Jeff Mathieu stating he will attend the January Park & Recreation Commission meeting to discuss the scheduling issues. Chairman O’Leary also received an email from First Selectman Schuster stating he is still working on thoughts regarding the fee structure for the town green.

6. **Committee Reports**

- **Facilities** –none
- **Finance/Administration** – none
- **Programs** – none
- **BOS Liaison** – none
- **BOE Liaison** – none

7. Recreation Supervisor's Report (Monthly)

A. Pizzutiello handed the Supervisor's Report out to all board members (see attachment #1). A. Pizzutiello also displayed the completed 2013 Commemorative Ornament which is now available. All board members were very pleased with the ornament. Chairman O'Leary stated that the Men's flag football league is growing and the board members need to look at the schedule next year as to what fields to place the league on to avoid conflicts. L. Stephenson **MOTIONED** to accept the Recreation Supervisor's Report. **SECONDED** by N. Kaplan. All members present voted in favor, **MOTION CARRIED.**

8. Recreation Manager's Report

A. Pizzutiello handed out the Recreation Manager's Report (attachment #2) with the final copy of the endorsement policy (attachment #3) in C. Hancin's absence. L. Dimock asked for feedback from board members regarding ways to enforce the leagues are meeting endorsement requirements. Discussion was had. D. O'Brien **MOTIONED** to accept the Recreation Manager's Report with the spelling correction of "Endorsement Policy" under second item. **SECONDED** by T. Loskant. All members present voted in favor, **MOTION CARRIED.**

9. General Comments

None

10. Adjournment

N. Kaplan **MOTIONED** to adjourn the meeting at 7:28 p.m. **SECONDED** by T. Loskant. All members present voted in favor, **MOTION CARRIED.**

Attachment: Recreation Supervisor's Report (attachment #1)
Recreation Manager's Report (attachment #2)
Sport League Endorsement Application (attachment #3)

Respectfully Submitted,
Gina Santos, Clerk

Recreation Supervisor's Report
November 2013

We are currently in the Fall II session.

Youth:

Tennis: Hot Shots: Session 2 has great enrollment numbers.

Basketball Conditioning-Girls: Great program with a strong reputation, increased enrollment.

Homework Mania at JJIS: Wrap around program has been cancelled for both Fall sessions. Not offering this program in Winter/Spring.

Adult:

Men's 6 vs 6 Flag Football League: Program continues to be successful with 9 teams registered with 9 players per team. Weather was a concern this year but make up dates were scheduled.

Special Events:

- 13th Annual Ghost Run
 - 405 runners participated!
 - New 2013 Ghost trophy was awarded this year with a great response!

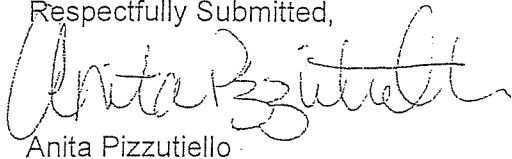
Other:

- Holiday Homecoming Preparations
- 2013 Commemorative Ornament now available
- CRPA Conference was November 25 and 26
- Winter Colchester Connection was delivered on November 29th

Upcoming Events:

- Holiday Homecoming, Saturday, December 7, 2013 4:30 – 6:00 p.m.
- BA Ski Club still has 2 seats available. Our goal is 50 participants, maximum capacity on the bus. Registration deadline was extended.

Respectfully Submitted,



Anita Pizzutiello

Manager of Parks and Recreation
Monthly Commission Report
December 2, 2013

Holiday Ornament

The ornament has arrived and is on sale for \$5.00 each in our office and at Holiday Homecoming on Dec. 7

Endorsement Policy

Language change was approved by the BOS on Nov. 21, 2013. See attached for the Final Copy.

Colchester Dog Park

They are busy planning their Easter Egg Hunt Fundraiser in the Spring.

Colchester Community Theater

Cast has been selected and they are actively preparing for their show "Les Miserables" on February 14, 15 and 16

Colchester Civic Orchestra

They are preparing for their performance at Holiday Homecoming on Dec. 7 at the Federated Church which is a nice addition to the event. CCO has secured a new treasurer.

Colchester Parks & Recreation
Sport League Endorsement Application
(Approved on 11/4/13 by the Parks and Recreation Commission)

Name of Organization: _____

Organization Address: _____

City, State, Zip: _____

Phone (Day): _____ Phone (Evening): _____

Email: _____

I, the undersigned, as representative of the listed league, request Endorsement of the league, and do hereby testify that the league meets (or will meet prior to the start of the season) all requirements of being an endorsed league, as defined in the Sport League Endorsement Policy, including, but not limited to:

Eligibility*:

- Non-profit organization
- For youth leagues, at least 75% of league participants must be Colchester residents.
- For adult leagues, at least 50% of league participants must be Colchester residents or taxpayers, or employed in Colchester.
- Established policies that promote proper youth development as primary goal of league. (youth sports only)

* Endorsed eligibility and requirements are over and above standard field use policies.

Requirements:

- Submission of league regular meeting agendas and minutes to the Parks & Recreation Commission through the Department.
- Initial NYSCA certification of all coaches. (youth sports only)
- Background checks of all coaches, and volunteers who have direct contact with children. (youth sports only)

Authorized Representative: _____

Title: _____

Affiliation: _____

Signature: _____ Date: _____

For Office Use Only

Date Received: _____

P&R Comm: ___ Approved ___ Denied

League Notified: _____